Georgia Institute of Technology - Admission Requirements
Dual Degree Engineering Program/Regents Engineering Transfer Program

To be considered for admission as a Dual Degree or RETP student, a student must meet the following requirements.

<table>
<thead>
<tr>
<th>Course (GT Course#)</th>
<th>AE</th>
<th>BME</th>
<th>ChE</th>
<th>CE</th>
<th>EnvE</th>
<th>EE</th>
<th>CmpE</th>
<th>ISyE</th>
<th>MSE</th>
<th>ME</th>
<th>NRE</th>
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<tr>
<td>Biology I (BIO1510)</td>
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<td>(MATH 1553)</td>
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</tbody>
</table>

O  Chem1310 or Chem 1211k and Chem 1212k will meet the requirement.
X* Courses may be taken at Georgia Tech, however, it is recommended that they are completed prior to transferring to Tech.
* Science electives may be selected from Chemistry, Biology, Physics, EAS, or courses approved by the engineering school.
** Linear and Discrete Math is required for ISyE majors (this course may be taken at Georgia Tech).

Note: * C++ and Java courses will meet the Computer Science requirement for admission; however certain majors will require CS 1371 for the degree program. Also, GT will award science elective credit and Chem 1310 for courses that have been deemed equivalent for the Chem 1211 and 1212 sequence as noted on the GT Equivalency Table.

Additional Courses:
Below are suggested courses that you may elect to enroll in which can double-count for Georgia Tech and the home institution. These suggested courses are required for your Georgia Tech degree and may count for your home institution degree. Go online to [http://catalog.gatech.edu/academics/degree.php](http://catalog.gatech.edu/academics/degree.php) and view additional courses for each degree at Georgia Tech.

- Economics (GT’s ECON 2100, 2105, or 2106)
- Ethics (GT’s PST 3105)
- History (GT’s POL 1101, PUBP 3000, or INTA 1200)

Transfer Credit for Online Courses:
Currently, online versions of all Lab Science courses, International Affairs, Psychology, Economics and courses equivalent to HIST 2111 and HIST 2112 are not eligible for transfer credit consideration. In most cases mathematics are not eligible for consideration unless sufficient documentation is provided to show the course exams are proctored. If you have questions regarding this policy, please contact Georgia Tech’s Registrar’s Office at comments@registrar.gatech.edu for more information.

RETP Eligibility Criteria:
- Students must meet current RETP institution and Georgia Tech admission requirements. Georgia Tech grade point average requirements must be met at the document deadline.
- Students must complete 30 credit hours at an RETP partnering institution prior to transferring to Georgia Tech. These 30 hours must include Georgia Tech RETP course requirements and be complete post high school graduation.
- No more than one math and/or lab science course requirements may be in progress at the document deadline (spring and summer term applicants only – effective summer 2016 and forward).

Students not enrolled within their RETP institution for more than two consecutive semesters must re-enroll for a minimum of one semester prior to their RETP application to Georgia Tech.

Application Time Table:

<table>
<thead>
<tr>
<th>Application Term</th>
<th>Application Available</th>
<th>Document Deadline</th>
<th>Credit Evaluation Deadline</th>
<th>Decision Notification</th>
<th>Deposit Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>Jan. 15 - Mar. 1</td>
<td>March 15 June 1</td>
<td>April 1</td>
<td>April 15 &amp; Rolling</td>
<td>June 1 July 15</td>
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<tr>
<td>Spring</td>
<td>Aug. 1 – Sept. 15</td>
<td>October 1</td>
<td>October 1</td>
<td>November 1</td>
<td>December 1</td>
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<tr>
<td>Summer</td>
<td>Dec. 1 – Jan. 15</td>
<td>February 1</td>
<td>February 1</td>
<td>March 1</td>
<td>April 1</td>
</tr>
</tbody>
</table>

Application Process:
1. Complete all engineering partnership course requirements from your home institution and Georgia Tech.
2. Complete the online transfer application at https://www.applyweb.com/gatech/index.html by the application deadline. You will need to know your engineering coordinator’s name and e-mail address.

Select the correct applicant type (RETP, Dual Degree, COE 2-year) in order to submit your engineering coordinator contact information. The applicant is responsible for submitting the engineering coordinator information so they receive an e-mail to complete the required recommendation form. Upon completion of the online recommendation form, Georgia Tech will download the recommendation form to our student information system. The recommendation form is a requirement for all engineering partnership applicants. Failure to include the engineering coordination information will delay application review.

3. Pay the application fee at the end of your online application and print a copy of it for your records. Georgia Tech does not offer application fee waivers.
4. Submit application requirements by the appropriate document deadline especially official transcripts from all previous institutions (domestic and international).

Applicants with Non-U.S. College or university-level coursework are required to have a foreign credit evaluation sent directly to Georgia Tech from a professional foreign credential evaluation service. The evaluation should provide a comprehensive course-by-course assessment as well as a grade point average (GPA) equivalent evaluation. An official transcript from the Non-U.S. College or university is required with the foreign credit evaluation. Applications may use World Education Services (WES), Josef Silny & Associates or another NACES approved member.

5. Submit any credit evaluation request(s) online to the transfer credit website (if applicable) by the credit evaluation deadline.
6. Check your application status online at http://admission.gatech.edu/checkapp on a regular basis.

Document Delivery
Georgia Tech prefers electronic transcript delivery to appdocs@admission.gatech.edu. Direct mail documents may be sent to:
Office of Undergraduate Admission
Georgia Institute of Technology
Atlanta, GA 30332-0320

Document Deadline
Submit application requirements by this date including official college transcripts, Dual Degree/RETP recommendation form, and other application checklist items.

Fall engineering partnership applicants should submit an official transcript with in progress coursework for the winter/spring term by the March 15th fall document deadline and the coordinator recommendation form. The final official winter/spring term transcript with grades is due by the June 1st document deadline.

Course Requirements by Major
Course requirements for fall engineering partnership applicants should be complete by the June 1st document deadline. Spring and Summer engineering partnership applicants may have one math or lab science course requirement in progress at the document deadline (effective summer 2016 and forward).

Fall engineering partnership applicants should submit an official transcript with in progress coursework for the winter/spring term by the March 15th fall document deadline and the coordinator recommendation form. The final official winter/spring term transcript with grades is due by the June 1st document deadline.

Course Requirements by Major
Course requirements for fall engineering partnership applicants should be complete by the June 1st document deadline. Spring and Summer engineering partnership applicants may have one math or lab science course requirement in progress at the document deadline (effective summer 2016 and forward).

Credit Evaluation Deadline
Applicants are responsible for reviewing the transferability of credit to Georgia Tech by using the transfer equivalency table online at https://oscar.gatech.edu. An applicant will need to submit a credit evaluation request if a direct GT equivalent is not listed on the table for the above course requirements and additional math and lab science coursework. Please note the credit evaluation deadlines. Go to https://transfercredit.gatech.edu/ to review instructions on how to submit a credit evaluation request.

Decision Notification
Fall engineering partnership applicants who submit all application requirements by the March 15th document deadline are eligible for an April 15th decision notification. Decision notification will be released on a rolling basis after April 15th for engineering partnership applicants.

Fall applicants with Georgia Tech GPA calculations below 3.0 and two or more course requirements in progress on April 15th may have their decision deferred until their winter/spring transcript with final grades has been received and GPA calculations updated. Final decisions for fall term will be made no later than June 15th.

Spring and Summer applicants with GT GPA calculations below 3.0 and two or more course requirements in progress on the decision notification date may have their decision delayed until mid-term grades are submitted to Undergraduate Admission for review.

An offer of admission by Georgia Tech is contingent upon a final review of any outstanding coursework that may be in progress. An official transcript showing satisfactory grades in any coursework that you complete at another institution is required prior to your enrollment at Georgia Tech. Georgia Tech reserves the right to rescind admission if we determine dramatic drops in academic performance or rigor or egregious behavior/disciplinary issues.
Transfer Credit & Credit by Exam
A minimum of 30 semester or 45 quarter hours transferable to Georgia Tech at the Dual Degree or RETP institution is required of engineering partnership applicants. These hours must include engineering partnership course requirements and be complete by the document deadline of the application term.

Check the GT transfer equivalency table to confirm course requirements have a direct GT equivalent. Here is the link to the transfer equivalency table - https://oscar.gatech.edu/. It will also list our credit by exam (AP, IB, SAT II exam) policies.

If your home institution has given you placement credit based on your test scores or other placement test, Georgia Tech will honor this transfer credit as long as it is clearly articulated on the official transcript with course name, number, credit hours, and grade (S, K, TR for transfer, CR for credit, etc.).

Go to http://www.admission.gatech.edu/transfer and review more transfer credit information.

Grade Point Average Requirements
The minimum grade point average (GPA) requirement for engineering partnership applications is 3.0 on a 4.0 grading scale. Two GPA calculations are performed as part of the GPA review. The overall cumulative GPA includes coursework taken at all previous institutions (domestic and international). The math and science combined GPA includes Calculus level and higher math combined with lab science courses (Biology, Chemistry, Physics, EAS) with lecture (3 hrs) and lab (1 hr) components.

Repeat course grades where a “C” grade or higher has been earned are not included within GPA calculations. Repeat course grades due to withdrawal (WF) or failing grades (D, F) are included within GPA calculations.

Financial Aid Process:
To apply for financial support (scholarships, grants, loans, etc), please apply online.

☐ FAFSA - https://fafsa.ed.gov/
☐ Georgia Tech online scholarship process - https://webapps.gatech.edu/cfeis/gtapp/menu.cfm

Transfer Credit Process:
The Registrar's Office articulates transfer credit once a student has been accepted to Georgia Tech. Accepted students will be able to view their transfer credit within their BuzzPort student portal page. The transfer credit articulation process does take time so your patience and understanding are greatly appreciated. Go to http://www.registrar.gatech.edu/ for contact information.

New Student Orientation Process:
The New Student and Sophomore Programs Office at Georgia Tech provides a 1-day FASET Transfer session for new, incoming transfer students. The orientation is not required but highly recommended. It is the first opportunity for students to meet with an advisor and then register for classes. Go to http://www.faset.gatech.edu/ to learn more.

Please direct all questions to or

College of Engineering
Dr. Felicia Benton-Johnson
Georgia Institute of Technology
College of Engineering
225 North Avenue
Atlanta, GA 30332-0360
retp_ddep@coe.gatech.edu

Undergraduate Admissions
Mr. Chad Bryant
Georgia Institute of Technology
Office of Undergraduate Admission
Atlanta, GA 30332-0320
Chad.bryant@admission.gatech.edu
http://www.admission.gatech.edu/transfer - transfer admission website
404-894-4154 – Undergraduate Admission main line